



## **South Plains Homeless Consortium Minutes of the Consortium Meeting**

South Plains Homeless consortium  
Minutes  
Wednesday, October 5, 2005  
Meeting at WorkSource of the South Plains  
Present:

Bob Terrell, President, presiding; meeting called to order at 12:10 p.m.

Minutes of the September meeting were distributed. The Minutes require a change of wording under New Business. Russell is willing to "coordinate", not "assume responsibility for" the January count. Gary moved acceptance and approval of September Minutes, with change, and Russell seconded. Minutes approved.

### Treasurers Report:

We currently have \$2552.53 Approximately \$225 will be deducted as expenses for August 29, 2005 Survey.

Gary reports we need to prepare a DBA and offers to follow up with required forms. Motion made by Russell that Gary proceed with this action, and Janet seconded the motion.

Discussion of Rita/Katrina effects on Lubbock workers who are part of this committee briefly ensued. Bob reviewed Draft of Letter to Agencies and it was discussed in terms of goals for this year. Suggestions by Becky resulted in Bob requesting she assist with editing a final draft. This will be distributed for input from all consortium members.

It was pointed out as a reminder that for the Emergency Shelter Grant, each Agency Board of Directors, or Advisory Board need homeless individual on roster.

Gary discussed Wish List that agencies may want to compile. Clarification of "homelessness" discussed for purposes of Emergency Shelter Grant application.

January Survey discussed and date needs to be at end of month. Last Monday is preferred, therefore, 1/30/06.

Bob reviewed individual committees which are part of our consortium. HMIS needs to be established. We will have good representation at State Homeless Conference in Corpus Christi (Jim, Bob, Gary, and Shirley) at the end of this month.

Strategic Planning Committee: Janet reports the City of Lubbock has 10 year Plan for Homelessness, and it has not been voted on by the Board, after which it then goes to City Council for approval. This may occur in November, 2005. Specific strategies are listed and we need this Status Report from the city. Shirley suggests we have input into that plan. The ESG Grant is due February of 2006, therefore, Janet will try to get a report from the city of Lubbock, and Bob asks she also get with Gary for planning and working on this ESG grant.

### Membership Committee:

Russell makes point that Executive Directors need to be contacted regarding membership.

### Survey Committee:

We have 3 months until next survey, so this committee needs to begin planning for it. Joe suggests CDBG form be used for purposes to facilitate uniformity. Bob to look into this. Becky suggests this committee formulate a Time Line for tracking purposes.

### HMIS Committee: we need to establish this committee.

Additional discussion on Draft letter: Joe suggests Judge Head sign as co-signer to aid in credibility. Gary suggests Randy Neugebauer and William Thornberry as potential co-signers, as Thornberry represents 3 or 4 of our counties.

Deadline dates for letter suggested: By 10/10/05, Becky and Bob will create another draft, send to committee members to respond by 10/17/05. He wants to get it out by November.



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### **Announcements:**

10/18/05: Accessible Voting Machines available from 9:30 a.m.-11:30 a.m. at Life Run.

10/19/05: Mentoring Day is scheduled sponsored by Life Run.

10/25/05: Disability Employment Panel "Obstacles to Employment" to be held at Life Run.

Gary was recognized by Miguel for outstanding presentation on Grant Writing at HUD Faith –Based Conference.

The Federal Homeless Resource Guide is available in hardcopy, and is on the HUD Website. Bob to distribute them electronically.

Next Meeting: to be held on November 2, 2005; location to be announced. Details will follow via e-mail. There being no further business, the meeting was adjourned at 1:11 p.m.